



DAShealth™

HEALTH IT & MANAGEMENT SOLUTIONS

Aprima 2016 Clinical Training Syllabus



DAS HEALTH TRAINING SYLLABUS

Course name: clinical end user

Class allotted time: 1 hour

Recommended attendees: practice super users, nurses, front office staff

Summary	In this class you will learn the Clinical enhancements side of the Aprima 2016 Software. This class mainly focuses on the roles of MAs, Nurses, Practice Super Users and Providers.		
Course Descriptions	EHR Clinical End User class will give you the knowledge and skills to be able to navigate Aprima 2016 enhancements.		
Instructor	Support Specialist		
	Clinical support specialist		
Contact for Scheduling	Support	Phone Number	E-mail Address
	Support	813-774-9800 x 3	Support@Dashealth.com
Registering for a Class	Submit a training request at https://dashealth.com/trainings , with all required information documented including practice, user attending, contact name and phone number.		
Required Material	Notebook, Paper, Pen or Pencil		
Recommended Material	Laptop if available, if not one will provided for you based on class size.		
Supplied Material	User manuals can be distributed via e-mail.		
Course Format	<ol style="list-style-type: none"> 1. Learn how to use each section of the Clinical Database 2. Demonstrate the capability to document in the Clinical portion of the database 3. Assessment to determine the understanding of the class 		

LEARNING OBJECTIVES

AREAS OF THE SYSTEM THAT WILL BE COVERED:

- ▲ Mailbox is undeliverable checkbox
- ▲ Address History
- ▲ Gender identity
- ▲ Patient Condition multi select
- ▲ Program tab
- ▲ Forms Tab
- ▲ Portal messages
- ▲ Attachment for CCM
- ▲ PMBC
- ▲ Plan tab
- ▲ Diagnosis enhancements
- ▲ History categories

CLASS POLICIES

ATTENDANCE:

Please be on time for class as users from other locations may also be attending. Class space is frequently limited due to demand. Please notify us at least two (2) business days in advance if you will not be able to attend so that others may have the opportunity to attend. There is no additional charge to attend. Failure to attend or provide timely cancellation notice, however, will result in a \$250 no-show charge to your Practice, except in the rare case of an unanticipated emergency.

CELL PHONE USE:

Please refrain from using your cell phone during class. If you need to make/take a call, please step outside.

RECORDING:

Audio and/or video recording of any class is prohibited.

ADDITIONAL INFORMATION

- ▲ There will be a Question and Answer session at the end of class for specific questions pertaining to individual practices.
- ▲ There will be an assessment given after class completion and all users are required to participate.
- ▲ Any user that was unable to pass the assessment or requires additional training will be given dates to attend another class



Adaptability | Strategic thinking | People | Integrity | Results | Excellence

